

CANADIAN POWER AND SAIL SQUADRONS
WESTERN ONTARIO DISTRICT

MINUTES OF DISTRICT CONFERENCE/COUNCIL MEETING

401 Truck Stop, London, Ontario.

24 January, 1993

The Meeting was called to order at 1332.

1. **ROLL CALL:**

There were approximately 50 members and guests present. Absent were D/Lt Walter McKenna, D/Lt. Richard Ross, D/Lt. Norman Wilson, D/Lt. Walter Spaunburg, D/Lt. Christopher Borgal, Cdr. Tom Orr, P/D/C Harvey Manser, P/D/C Vern Gray, P/D/C Earl Speller and P/D/C Fulton Charlton.

(D/Lt. Larry Hicks chaired Membership Meeting running concurrently with District Meeting)

Present

D/C Brian Govan, <u>AP</u>	D/Lt/C Pauline McKinnon, <u>AP</u>	D/Lt/C Norman Sonnenberg, <u>AP</u>
D/Lt/C Bill Anthony	D/Lt Sarah E. Cooke	D/Lt Norman Wilson, <u>AP</u>
D/Lt Jay Connor,S	D/Lt Larry Hicks,S	D/Lt Keith Roberts, <u>AP</u>
D/Lt Walter Spaunburg	D/Lt Bill Trudell,S	D/Lt. Jack Wittig,S
Cdr Joe Schiefer,S	Cdr Harold Pryce	Cdr Robert Thompson
Cdr Eric Hatzenbuhler,S	Cdr Bruce Wightman, <u>AP</u>	Imd P/D/C Robert Gallagher, <u>N</u>
P/D/C Fulton Charlton, <u>AP</u>	S/Lt. Larry Rhame	

Guests

P/D/C Vern Gray, <u>AP</u>	P/D/C Frank Kelly, <u>AP</u>	P/D/C Gerald C. Kirkland, <u>JN</u>
R/C Doug Wilson, <u>N</u>	P/D/C Ken Cucksey, <u>N</u>	Lt/C Ted Ball
Lt/C Horst Ammann	Lt/C Evelyn Wightman	1st Lt Mary Pritchard

1st Lt Robert Burns	1st Lt Karen Connor	1st Lt Mark Hoorelbeck
1st Lt Howard Wilhelm	1st Lt Pat Wilson	1st Lt Mary Lou Krestel, <u>AP</u>
1st Lt Joe Gatfield	1st Lt Jim Kerr	R/C Les Reading
S/C Robert Parke, <u>AP</u>	P/Cdr Lou Cooke, <u>AP</u>	P/Cdr Anne Spaunberg
P/Cdr Peter Parliament	P/Cdr Jack Beemer, <u>JN</u>	Jean Kirkland

Donna Gallagher

2. **APPROVAL OF MINUTES:**

Minutes dated December 6, 1992.

***MOVED by D/Lt/C Norman Sonnenberg, AP, seconded by D/Lt. Bill Trudell S to approve the Minutes as printed.

CARRIED ****

3. **BUSINESS ARISING FROM MINUTES:**

D/Lt/C. Pauline McKinnon requested that a copy of the proposed 1993-1994 Budget (Item 3 of 6 December, 1992 Minutes) be attached to and sent out with these Minutes. See attached.

4. **OFFICER'S REPORTS:**

D/C BRIAN GOVAN, AP reported that he had a letter from the Secretary Treasurer of the CPS Foundation thanking us for the \$200.00 donation.

- received an invitation from the Detroit Power Squadron to attend their Change of Watch, unable to attend, D/Lt/C. Pauline McKinnon has been asked to attend in his place.
- The Past District Commanders had a Long Term Planning Committee Meeting this morning and have prepared a report that will be presented later in the Meeting.
- All Merit Mark recommendations are in and have been faxed to Chief Commander.
- Since last Meeting received urgent correspondence from the National Executive Officer indicating the urgency of CPS having more Boating and other students so revenues could be maintained by the sale of Course Material.

- Received from two Squadrons their plan of action to try and increase the number of Boating students.
- Pauline and myself will be attending the Governing Board Meeting in Toronto on February 5, 6 and 7th, 1993, if during course of Meeting there are any items that you would like to be brought before the Governing Board please pass them on to myself or Ken Cucksey.

D/LT./C PAULINE MCKINNON, AP had nothing to report but would like to meet with Squadron Commanders immediately following the Meeting.

D/LT./C BILL ANTHONY - reported that District Wheel has been repaired and will bring it to next Meeting.

D/LT./C NORM SONNENBERG, AP reported Examinations are on and to date five Squadrons have written and got their results back. DNW's are at last coming down, appears that Squadrons are asking classes who is going to write - this is good as it costs a lot to send blank exam around for no reason. Good Job. Failures in Open Book part of Exam is a puzzle to me, you would think this is a no excuse failure. There are many borderline passes that could be failed as well. The Log Sheets are not done well and could be a real problem for Advanced Classes.

Some advantages seen in new proposal for Sea Sail & Power Courses being tried in some Squadrons. Terrific - makes for more opportunities for our Members.

Overall enrolment of students is about the same as last year. I realize the economy is down and this does affect us, do your best to encourage courses and look for brighter days ahead.

A copy of Form 20 has been sent to each Squadron Training Officer in hope of getting reports in on time. These are important as my stock of exams etc. are geared to these reports. You could be required to postpone an exam because the supplies are not on hand for your exam requirements.

District AGM is in Windsor this Spring, planning a short training Get To Gether for T.O 's Instructors and anyone interested to deal with ideas, training problems etc.

D/LT. SARAH E. COOKE - nothing to report.

D/LT. WALTER MCKENNA, N- reported a balance of \$4,227.25 as of December 6, 1992, receipts \$2,036.64 giving total of \$6,263.89, expenditures \$510.05, leaving a bank balance as of January 24th, 1993 of \$5,753.84.

****MOVED by P/D/C Robert Gallagher, N, seconded by D/Lt/C. Norman Sonnenberg, AP to accept Treasurer's Report as read. CARRIED ****

D/LT. RICHARD ROSS, S - absent.

D/LT. NORM WILSON, AP - absent.

D/LT. JAY CONNOR, S - reported that he had a sketch of Display Board for circulation at this meeting and would like comments.

- Received an Invoice for \$599.20 from London International Boat Shows, paid deposit of \$280.00 on 28 December, 1992.
- Has contacted John Ansley re National assistance and has received some assistance and guidance.
- Would like requisition form for Display Literature ordered from National.
- Still awaiting call from Bob Patterson, Mercury Marine, as to who will be their Dealer at Boat Show.
- Asked for help from each Squadron in the following if possible:-
 - Supply Squadron Burgee.
 - Supply manpower (maximum 3 persons in Booth at any time for 3 hours).
 - Stratford has offered use of their Display if required.
 - St. Thomas has offered use of VCR.
 - London has been contacted (Ron Hutton) to put together a "Promo" video.
 - Target Hi Fi has offered use of a TV Monitor any size up to 46" if we put a "Courtesy of Sign" on.

Boundary - "Map" of Members is underway.

D/LT. LARRY HICKS, S - Absent, no report. Chairing Meeting of Membership Officers running at the same time as the District Conference/Council Meeting.

D/I,T. PAT PEARSON, AP -

Communications: Appreciated receiving Squadron Newsletters from Chatham, Erie Shores West, London, Stratford, Tillsonburg and Windsor. Would like to include dates for your upcoming events and any news that might provide interest or information to others in the District. Will be working on District Newsletter right away and would like any information that should be included handed in at the end of this Meeting.

Youth Education: It is hoped that all Squadrons will make an extra effort to provide a Children's "Boatwise" program as a special Community Service this year. The new outline is designed not only to provide knowledge and boating safety skills, but to develop positive attitudes, and, along with that, FUN AND FRIENDSHIPS. Boatwise is a Program Leader's Resource Kit, it can also be integrated into a regular classroom program to supplement Science, Safety and other related subjects. It can be used by Boy Scouts, Girl Guides, Yacht Clubs, Marinas and Municipal Aquatic Departments. Has made initial contact in Chatham with a Training Advisor for the Kent Division of Girl Guides and she will bring the Kit with her to the next Division Meeting in February. CPS is looking for a Corporate Sponsor for the Program, but Districts and/or Squadrons may be able to find a local sponsor in their own areas. Through sponsorship, copies could be placed in local Schools and Libraries. This is a great public relations for your Squadron, District and CPS. Boatwise can be purchased from HQ for \$30.00, provide one for each of your Squadrons and try out the program, it's GREAT!

D/LT. KEITH ROBERTS, AP - reported that Headquarters had sent a letter to some selected District Commanders informing them that the Show Booth Displays that have been available for Squadron/District use will be sold for \$500.00 each, on a first come, first serve basis. The National Bridge has decided not to invest any more dollars in the displays. After consulting with Jay Connor and Bob Parke it was decided not to purchase one but that our money would be better spent on building one of our own. Jay drew up plans and we met with Bob Parke and finalized the layout and construction methods. He made a motion as follows:

****MOVED by D/Lt. Keith Roberts, AP, seconded by D/Lt. Jack Wittig, S that the District advance D/Lt. Jay Connor, Boat Show Officer, the amount of \$500.00 to be used to construct a display booth to be used in the promotion of Western Ontario District Squadrons at the London International Boat Show, and any other show in the District that is deemed worthwhile. ****

****MOVED P/D/C Robert Gallagher, N, seconded by D/Lt./C Norman Sonnenberg, AP, that the above Motion be approved subject to being amended to read that the amount not exceed \$500.00.

CARRIED ****

Jay Connor explained the construction etc. and there was discussion from the floor before approval given. Bob Parke has agreed to supervise and assist in the manufacture of this Display Booth.

Effective immediately, HQ would like each Squadron PRO to make copies of the "News" and pass them along to their Instructors, it is hoped by doing this that the Instructors will be better informed and able to pass on topical issues to their students about CPS activities. From a public relations aspect, we hope this will inform and impress the students and encourage them to write the exam and seek membership in CPS. The PROs are also urged to make sure information in the "News" is passed to the Squadron Newsletter Editor.

Negotiations are underway to have Mercury Marine sponsor the pre-production costs of producing a new visually-enhanced version of our Safe Boating Seminar. Consideration is being given to marrying this with the Ontario Marine Operators Association's video "Enjoy Your Boat". The present target date is March 1993 in time for the Squadron to run this 8 hour public course in the Spring. More information will follow on this initiative.

Help is required from the Squadron PROs regarding the 1992 Poster and Pamphlet Program in LCBO Stores. We need to know:

- (a) How many stores are in your Squadron Areas?
- (b) Did your Squadron follow up with all the local Stores?
- (c) What sort of response did you get from the LCBO Staff?
- (d) Is this program worthwhile to your Squadron?
- (e) Suggestions.

A similar survey is being conducted within LCBO by their marketing people about our interface with them. If you'd like to see this program continue, please drop a brief note answering these questions to me by January 31st, 1993.

D/LT. WALTER SPAUNBURG - absent, D/C Brian Govan read report in which was stated not too much to report, had a few Hydrographic Reports but not enough. Asked that the Commanders urge the Marep Hydrographic Officers to go out and obtain these reports. Presumes Marep Weather is under control, has not been informed otherwise.

D/LT. BILL TRUDELI, S - nothing to report.

D/LT. JACK WITTIG, S - nothing to report.

D/LT. CHRISTOPHER BORGAL, S - absent, no report.

S/C ROBERT PARKE, AP - reported One Exam held with 14 students writing. At this time received notice for 8 upcoming examinations with some times and dates to be confirmed. In the next week will be contacting all Squadrons with regards to their Exam requirements so that we can be assured of having sufficient materials etc. Has written to R/C Alex Smith a second time with regards to the DOC Report and his report and as of this date have heard nothing.

5. SOUADRON COMMANDER'S REPORTS:

CHATHAM - - Cdr. Larry Bell gave report.

ERIE SHORES WEST - Cdr. Joe Schiefer gave report.

GODERICH - Cdr. Harold Pryce gave report.

LONDON - Cdr. Tony Pritchard gave report.

SARNIA - Cdr. Bob Thompson gave report.

ST. THOMAS - Cdr. Mike Down gave report.

STRATFORD - Cdr. Tom Orr absent, Lt/C Ian Montizambert gave report.

TILLSONBURG - Cdr. Eric Hatzenbuhler gave report.

WALLACEBURG - Cdr. Duncan MacLennan gave verbal report. Plans well underway for District Rendezvous (June 25, 26 and 27th,1993). Would like to discuss tasks with Squadron Commanders.

WINDSOR - Cdr. Bruce Wightman gave report. Had registration forms for District Conference and AGM which were handed to the Squadron Commanders for distribution. Brief details were given - Registration \$25.00 per person, Dinner \$35.00 per person. Good rates obtained from Hotel - \$69.00 for any room. Seminars planned for both Saturday and Sunday morning.

Note: The above reports available for perusal from District Secretary

6. PAST DISTRICT COMMANDER'S REPORTS:

Immediate P/D/C Robert Gallagher, N had nothing to report.

P/D/C Frank Kelly, AP - nothing to report.

P/D/C Gerald C. Kirkland, JN - nothing to report.

P/D/C Robert G. Lee, AP - nothing to report.

R/C Doug Wilson, N - nothing to report.

S/C Ken Cucksey, N - reported

- As Chairman of the Nominations Committee said Nominations List has been finalized and in the hands of District Secretary.

- As a General Director representing Membership across Canada has taken note of problems with Regalia from Ship's Store and will take it up at the General Director's Meeting held the night before the Governing Board Meeting in February.

The Governing Board Meeting - Proposed revisions to the Member's Pledge coming up for review again, will be brought up at District Commander's Meeting, General Director's Meeting and the Governing Board Meeting so it is not quite finalized yet.

There is going to be some discussion on making a move to have the National Conferences every other year as a money saving move. Will give more information after the Governing Board Meeting.

Long Term Planning Committee Meeting - Committee met this morning at 1100, had a very good discussion and will be meeting again before the next District Council Meeting. P/D/C Bob Gallagher acted as Secretary and the meeting was turned over to him. Five items were discussed as follows:

1. Recommended amendments to the District Regulations:

(a)11.3.4 to be amended to read "Notices of other District Conferences shall be validly given in a District Calendar of events, to be published in the official publication of this District, or by publication in the Squadron News Letters. Changes to this schedule may be made three weeks prior to a meeting, by notice mailed to all Conference Delegates as last filed and on record with the District Secretary."

(b)11.5.4 to be amended to read "must be filed with the District Secretary prior to the Conference as set out in Notice of Meeting;"

2. Development of a Policy Manual for the District (operating practices):

S/C Ken Cucksey has agreed to draft an outline of this Policy Manual covering the various operations of the District and report back at the next District Meeting.

3. Discussion on mileage allowance for District and Squadron Officers:

Decision was reached that this should be researched further with other Districts.

4. Discussion on Meeting Locations:

Decision was reached to leave as is and continue to do it on an individual Squadron basis.

5. Discussion on support for District Officers to attend National functions:

Decision was reached that present set-up should continue.

****MOVED by P/D/C Robert Gallagher, N, seconded by P/D/C Frank Kelly, AP that Article 11.3.4 be amended to read "Notices of other District Conferences may be validly given in a District Calendar of events, to be published in the official publication of this District, or by publication in the Squadron News Letters. Changes to this schedule may be made three weeks prior to a meeting, by notice mailed to all Conference Delegates as last filed and on record with the District Secretary." CARRIED ****

****MOVED by P/D/C Robert Gallagher, N, seconded by Cdr. Robert Thompson that Article 11.5.4 (d) (ii) be amended to read "must be filed with the District Secretary prior to the Conference as set out in the Notice of Meeting." CARRIED ****

7. NEW BUSINESS:

- a) Items on Notice of Meeting confirmed and additional amendments have been added.
- b) Hospitality Suite, District 9 - AGM Windsor - Windsor Squadron to reply in the affirmative.
- c) Dates of Meetings for year 1993/94 will not be ready for insertion in AGM Notice of Meeting.

8. ITEMS FROM THE FLOOR

District 9 Spring Conference. March 20, 1993 - Hospitality Suite: Discussion followed on whether to have a Hospitality Suite, if agreed to have one Lew Calver will run it, P/D/C Brian Govan to represent District.

****MOVED by P/D/C Robert Gallagher, N, seconded by P/D/C Gerald Kirkland, JN, that the District spend up to and not exceeding \$300.00 for the Hospitality Suite and refreshments at District 9 Spring Conference, March 20, 1993. CARRIED ****

D/Lt./C Norman Sonnenberg spoke about a letter that D/C Brian Govan sent a copy of letter received from Herb Mitton to all Squadron Commanders and Training Officers regarding how courses are down this year and about increasing the flow of students to our Bridge. Cannot do anything about it but would like to get together at the AGM in the morning and see if there is anything we can do to remedy this.

****MOVED by D/C Brian Govan, AP that meeting be terminated at 1550.

D/Lt. Sarah E. Cooke, District Secretary.

